



**WILLIAMSON COUNTY FIRE PROTECTION DISTRICT**

3232 South Park Avenue • Herrin, Illinois 62948  
Phone (618) 997-4802 • FAX (618) 993-5878

Trustees:  
President: Matt Lee  
Secretary: David Anderson  
Treasurer: Rusty Baker  
Gary Hill Tracy Emery  
Fire Chief: Jeremy Norris

**REGULAR BOARD MEETING**

**December 13, 2022**

This meeting was held during Governor Pritzker’s State of Illinois Disaster Proclamation and, in accordance with the Governor’s Executive Order Executive Order 2022-12, the meeting occurred by telephone conferencing. Dial in phone number: 1-970-474-9996 Conference ID: 016803.

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A regular meeting of the Trustees of the Williamson County Fire Protection District was held December 13, 2022, at Station Six, located at 3232 South Park Avenue, Herrin, Illinois. The meeting was called to order at 4:00 p.m. by the president, Matt Lee.

Trustees present were as follows: David Anderson and Gary Hill. In attendance telephonically were Rusty Baker, Matt Lee and Tracy Emery. Also present was Chief Jeremy Norris, Batt. Chief Eric Miller, Lt. Austin Kern, Venita Brafford and by phone Josh McCree of Snider McCree CPA’s, Jennifer Lee and Justus Lee.

A motion was made by David Anderson and seconded by Tracy Emery to approve the agenda. The motion carried with all members voting yes.

A motion was made by Gary Hill and seconded by David Anderson to approve the minutes of the November 8, 2022 Regular Board Meeting. The motion carried with all members voting yes.

A Treasurer’s Report by Rusty Baker listed the following balances on November 30, 2022:

\$ 346,988.31	General Fund Checking Account	First Southern Bank
\$ 51,256.00	Prepaid Insurance	
\$ 10,569.18	Baird	MM
\$ 75,000.00	Goldman Sachs mid-term note note 3.1% due 7-21-23	
\$ 20,000.00	JPMorgan Chase Bk 3.0% due 8-31-2023	
\$ 200,000.00	Western Alliance	
<b>Non Current Assets</b>		
\$74,000.00	Prospect Capital Bond 3% due 5/15/2026	
\$59,000.00	General Motors Financial Bond 4% due 4/20/2026	
\$600,000.00	LPL Financial	

Total Assets: **\$ 1,436,813.49**

A motion to accept the Treasurer's report was made by Tracy Emery and seconded by Matt Lee. The motion carried with all members voting yes.

**OLD BUSINESS:** None

**NEW BUSINESS:**

A motion was made by Rusty Baker and seconded by Matt Lee to pay the expenses. The motion carried with all members voting yes.

A motion was made by Tracy Emery and seconded by David Anderson to accept the 2023 Blue Cross Blue Shield Health Insurance quote.

The motion carried with all members voting yes.

A motion was made by Tracy Emery and seconded by Matt Lee to accept the 2023 WCFPD pay raises for employees.

The motion carried with all members voting yes.

A motion was made by Gary Hill and seconded by David Anderson to assign Kent Johnson as the new part time Battalion Chief replacing Joe Hale who is stepping back. Kent Johnson will assume the position as of January 1, 2023.

The motion carried with all members voting yes.

A motion was made by Tracy Emery and seconded by Rusty Baker to raise ARFF minimum wage to \$13.00/hr. beginning January 1, 2023.

The motion carried with all members voting yes.

David Anderson made a motion to accept the new WCFPD Board Meeting Schedule. Gary Hill seconded the motion.

The motion carried with all members voting yes.

Chief Norris advised the board that we have received the IPRF Grant for \$3,452.00.

A motion was made by Matt Lee and seconded by Tracy Emery to accept the 2023 Proposal for Foreign Fire Tax expenditures in the amount of \$42,850.00.

The motion carried with all members voting yes.

A motion was made by David Anderson to pay the per diem cost for firefighter Logan Phillips to travel to Champaign Illinois for the IFSI RIT Class. Per diem amount is \$295.00. The motion carried with all members voting yes.

**Chief's Report for: November 2022**  
**Firefighters responded to: (72) Seventy-Two calls**

Week Ending	11/6/22	11/13/22	11/20/22	11/27/22	12/4/22	Total
(11) Structure Fire	1	2	3		2	8
(13) Mobile property (vehicle) fire		1	1			2
(14) Natural vegetation fire	9	8	7	12		36
(31) Medical assist			1	1		2
(32) Emergency medical service (EMS) incident	1	1	1	2		5
(41) Combustible/flammable spills & leaks		2		1		3
(44) Electrical wiring/equipment problem				1	1	2
(53) Smoke, odor problem				1		1
(56) Unauthorized burning	1					1
(60) Good intent call, other	2	1		1		4
(61) Dispatched and canceled en route			2	2		4
(63) Controlled burning	1		1			2
(65) Steam, other gas mistaken for smoke		1				1
(74) Unintentional system/detector operation (no fire)			1			1
Total	15	16	17	21	3	72

Mutual Aid was given or received from the following Departments – LEFPD (10), Pittsburg FD (4), Herrin FD (3), Cambria FD (4), Cartersville FD (3), Hurst FD (3), Marion (3), Herrin FD (3), Johnston City FD (1), Stonefort FD (1), Carrier Mills FD (1) West Frankfort FD (1) and Bush FD (1).

- I. Personnel – No Changes
- II. Current Roster is 62 personnel, 53 Firefighters, 9 Explorers.
- III. We are currently providing automatic mutual aid to Johnston City FD, they are short staffed due to injury.
- IV. We are currently providing automatic mutual aid to Cambria FD, they are short staffed.
- V. Community Wildfire Defense grant – No new update

**Public Comment:** None

There being no further business to come before the board and upon a motion by Tracy Emery and seconded by David Anderson and unanimously approved, the meeting adjourned at 4:19 pm.

\_\_\_\_\_  
Matt Lee, President

\_\_\_\_\_  
David Anderson, Secretary